



State Institute Of Hotel Management Indore

Survey No. 1094/1,807, Tarik Khan ki Tekri, Near SAGE University and OMAXE HILL- 3, , Indore Bypass, Village & Post – Rau 453331

VENDOR EMPANELEMENT FORM

SUPPLIER DETAILS

Name :- Empanelment No.....

Contact Person:Email ID :-Mobile :-

Address :-

.....Pin Code:-

Type Of Business / Services..... Establishment Year.....

BANK DETAILS

Bank nameBranch name.....

Branch address

Beneficiary name.....Type of account

Account no..... IFSC (branch code no.).....

STATUTORY DETAILS

GST No:-PAN No.....

Shop & Establishment Registration No.....

Type Of Business.....Category.....Establishment Year.....

DECLARATION

The information furnished is correct to the best of my knowledge and belief and firms agreed with all terms and conditions as mention in the form.

Signature & Seal Place..... Date.....

OFFICE USE ONLY

Received with thanks a sum of Rs Rupees only vide
receipt no..... dt

(Accounts Department)



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TERMS & CONDITION

1. The empanelment shall be valid for a period of (1) One year from the date of empanelment; validity of empanelment will be subject to validity of all submitted documents.
2. In case no response/regrets with specific reasons are received against 3 consecutive tender / quotation enquiries, it shall be presumed that Vendor is no longer interested for business with us.
3. The cost of application forms and processing fees to be remitted along with the forms shall be Rs. 100/- only.
4. Service providers / suppliers shall have to fill and submit the registration form along with required documents and registration fees to Administrative Officer, SIHM Indore.
5. The registration form along with documents should be deposited at SIHM, Indore
6. The following essential documents (whichever is applicable) should accompany with the registration form:
 - a) Copy of GST Resignation Certificate.
 - b) Copy of Shop & Establishment Registration
 - c) Copy of PAN
 - d) Bank details with IFSC Code.
 - e) Crossed Bill copy.
7. SIHM Indore reserves the rights to accept, consider or reject any or all applications without assigning any reasons thereof. The decision of SIHM Indore in respect of registration of parties for various categories of work / item shall be final & binding on all concerned registered firms / vendors in the panel of SIHM Indore.
8. Vendors once empanelled, shall have to promptly reply to all the enquiries & quotations, execute orders as per the order terms of SIHM Indore.
9. The payment will be done in one business week against submission of bill.

Category :- Stationary, Printing, Cleaning & Housekeeping, Electricals, Hardware, Computer peripherals, Networking, CCTVs, Furniture etc.