

# STATE INSTITUTE OF HOTEL MANAGEMENT INDORE



ADD.:- Survey No. 1,094/1,807 Village Rau, Tarik Khan ki Tekri, Nr. Silicon Valley, Indore  
Bypass, Post: Rau, Indore M.P. Pin- 453331

PARTICULARS OF CANDIDATES ADMITTED IN FIRST YEAR OF THREE YEARS PROG.-

## B.Sc. DEGREE COURSE 2020-23 SESSION

PHOTO

JEE ROLL NUMBER ----- AIR -----

NAME OF THE CANDIDATE (In Block Letters) -----

FATHER'S NAME -----

ADDRESS (PERMANENT) -----

(In Block Letters) -----

PRESENT PHONE No. WITH STD CODE ----- (M) -----

STUDENT MOBILE No. ----- FATHERS MOBILE NO-----

Email Id (Parent) (**Mandatory**) -----

Email Id (Student) -----

NAME & ADDRESS -----

(Local Guardian in Indore, if any) -----

With Phone No. ----- (M) -----

CATEGORY (GEN/SC/ST/PH/OBC/KM) -----

EDUCATIONAL QUALIFICATION WITH (%) -----

DATE OF BIRTH -----

BLOOD GROUP -----

AADHAR No. -----

\_\_\_\_\_  
SIGNATURE OF PARENT/GUARDIAN

\_\_\_\_\_  
SIGNATURE OF THE CANDIDATE

### For Office Use Only

Original Certificates and Mark sheet and other certificates checked & verified:-

Clerk

Admission In charge

A. O.

Principal



# STATE INSTITUTE OF HOTEL MANAGEMENT INDORE

## RULES & REGULATIONS

**FEE:** - The Fee including Institutional and Hostel as applicable must be paid on joining the Institute failing which a student will not be allowed to join the Hostel or the class.

**ANY REVISION IN FEE BY NATIONAL COUNCIL WILL BE INTIMATED IMMEDIATELY AND THE STUDENTS ARE LIABLE TO PAY THE REVISED FEE AS AND WHEN THE REVISION TAKES PLACE.**

### **ATTENDANCE:-**

1. A student **MUST ATTEND MINIMUM 75% OF TOTAL CLASSES**. Defaulters will not be allowed to appear for the final exams, However Principal may condone maximum of 5% on merit of individual cases.
2. Student found absent in the class/hostel continuously for five working days without prior permission from competent authority, his/her name will be struck off from the rolls. The Institute reserves the right to grant re-admission on payment of Re-admission fee subject to fulfilling other condition.
3. Lunch will be provided to only those students, attending all the classes' right since morning.
4. Every student must carry I card at all times, failing which entry in to the Institute can be prohibited.

### **CONDUCT:**

1. Involvement in any in-disciplinary activities inside or outside the institute will lead to expulsion from the Institute.

### **UNIFORM:-**

1. No student will be allowed for the practical classes without grooming proper uniform, practical classes they should wear **FORMAL DRESS ONLY**.

**NOTE:** JEANS, T-SHIRTS, SNEAKERS etc. ARE STRICTLY PROHIBITED INSIDE THE CAMPUS BETWEEN 8:30 AM – 5:30 PM

### **OUTDOOR CATERING:**

1. No student is allowed to undertake any outdoor party or attend any outdoor catering without prior permission from the Principal, on non –compliance a student is liable to face strict disciplinary action including RUSTICATION.

**Signature of Parents**

**Date:** \_\_\_\_\_

**Place: SIHM Indore**

**Signature of Student**

**Date:** \_\_\_\_\_

**Place: SIHM Indore**

BOYS

GIRLS



# STATE INSTITUTE OF HOTEL MANAGEMENT AND CATERING TECHNOLOGY, INDORE

ADD.:- Survey No. 1,094/1,807 Village Rau, Tarik Khan ki Tekri, Nr. Silicon Vally, Indore  
Bypass, Post: Rau, Indore M.P. Pin- 453331

PHOTO

## HOSTEL ADMISSION FORM-2020-23

**Note: Please furnish details in CAPITAL ONLY**

Student Name.....Father's Name.....

Date of Birth.....Email ID.....Blood Group.....

Permanent Address (With Pin code and phone Number).....

Home Emergency Person Contact No. & alternate No...../.....

### Education Qualification

Education	%	Education	%	Education	%	Education	%	Education	%
10+2		Graduation		Hotel Mgmt. 1 <sup>st</sup> Year		Hotel Mgmt. 2 <sup>nd</sup> Year		Others (Specify)	
								.....	

I hereby declare the information given in the application is true and if found incorrect, I stand to be disqualified from being admitted to the Institute's Hostel. Also I agree to abide by the Rules & Regulations of the Hostel as laid in the prescribed forms and other alternation or additions made therein from time to time for proper conduct & discipline of Hosteller.

Date: \_\_\_\_\_

(Signature of Student)

### For Office Use Only

Academic Year.....Category.....Room No. Allotted.....Room Capacity.....Allotted Date.....

**Note:** - 03 Passport Size Colour Photograph.

### DECLARATION

I, Hereby Permitted my ward Mr./Ms.....to stay in the Hostel and I Shall be responsible for his/her conduct and discipline as laid down in the Rules & Regulations and any change made therein from time to time. I also state that the details of the information given by him/her in this application are correct. I will be responsible for the payment of the fee, dues and fine if any.

If at any stage, it is found that my ward has furnished any in-correct information, indulged in any sort of ragging in his/her conduct, the candidature of my ward could be cancelled.

(Signature of Guardian)

(Signature of Father/Mother)

Name.....

Name.....

Address.....

Address.....

.....Pin code.....

.....Pin code.....

**References :**

**1. Name.....**

**2. Name.....**

**Address.....**

**Address.....**

**Mobile.....Residence.....**

**Mobile.....Residence.....**

**Dated.....**

**Dated.....**

**INDEMNITY BOND**

I, ..... S/o.....

Res/o. .... Age.....solemnly declares the following:-

That I Shall be solely responsible in all manners for my misshapeness outside the campus of SIHM-Indore which may includes driving of vehicle, health hazards, medical treatment etc.

**DEPONENT**

**VERIFICATION**

I, hereby..... solemnly verify that I have read and understood the rules and regulation of SIHM-Indore and I'll follow it. Further, the statement given hereby is true and correct to the best of my knowledge and belief.

**DEPONENT**

**Witness: (1) Name.....Address.....**

**.....Pin.....Phone.....Signature.....**

**Witness: (1) Name.....Address.....**

**.....Pin.....Phone.....Signature.....**

**Name & Address of Local Guardian.....**

**Phone No. ....Email Id.....Profession.....**

**Relationship with boarder.....**



## STATE INSTITUTE OF HOTEL MANAGEMENT INDORE

# HOSTEL

1. RAGGING IS STRICTLY PROHIBITED. IF ANY ONE FOUND RAGGING HE/SHE WILL BE DISCHARGED FROM THE INSTITUTE AS WELL AS FROM THE HOSTEL AND AN FIR WILL BE FILED AGAINST HIM/HER WITH POLICE.
2. There will be **zero tolerance** for any case of RAGGING and indiscipline by seniors will not be tolerated & strict action will be taken.
3. All students are supposed to remain in decent dress.
4. Admitted students leaving the hostel to stay with their local guardians or home out of Indore should take prior written permission of Hostel Warden otherwise he/she will be discharge from the hostel.
5. All Hoteliers are supposed to be present in the Hostel on the following period:

**BOY/GIRLS HOSTEL                      09:30 PM                      TO                      8:00 AM**

**All students are to be present in the breakfast and Dinner time within ½ hour of service; otherwise the concerned meal shall not be served to them.**

**Parent Signature**

**Student Signature**

6. No Student are allowed to stay back in the hostel on all working days between 9:30 a.m. and 5:00 p.m. Any students who want to stay due to any unreasonable reason has to obtain prior permission from the Principal in personal on in writing. Without prior permission of the Warden/Principal if anyone is found staying back in the room will be punished.

### **Mess Timing Hostel Students**

<b><u>On working days</u></b>	<b><u>On Holidays @Hostel</u></b>
<b>Breakfast 08.00 am to 08.45 am</b>	<b>08:30 a.m. to 09:30 a.m.</b>
<b>Lunch In College</b>	<b>01:30 p.m. to 02:15 p.m.</b>
<b>TEA:- 05:30 p.m. to 06:00 p.m.</b>	<b>05:00 p.m. to 05:30 p.m.</b>
<b>Dinner :- 08:00 p.m. to 09:00 p.m.</b>	<b>08:00 p.m. to 09:00 p.m.</b>

7. Hostel facility is granted to the students subject to the attendance of the Institute and if any student found attending less than 80% of classes his/her hostel facility will be withdrawn.
8. Hostel Rent and Mess charges are payable in advance.
9. Any breakages made by the students pertaining to furniture, fixtures, fittings, electricity equipments and any other properties of the Institute will be charged from the students with fine.
10. All students are supposed to keep their room hygienically cleaned and they have to co-operate with the House Keeping staff provided by the Institute in cleaning operation.
11. **SMOKING IS STRICTLY PROHIBITED IN THE INSTITUTE AND HOSTEL PREMISES.**
12. Use of Heaters is not permitted in hostel. Loud music is prohibited in hostel.
13. Powers to get the Hostel vacated in case of indiscipline is delegated to Hostel Warden/Hostel Care taker/Principal.
14. In case hostel facility is withdrawn on grounds of Indiscipline or other serious reasons, the hostel rent & mess fees in **NON REFUNDABLE.**

15. If any students leave the hostel in between the session the hostel rent & mess charges are **NON REFUNDABLE. Caution money will be refunded /reimbursed after the completion of course.**
16. No student is allowed to keep motorcycle or two wheelers in hostel premises.
17. No student will directly inform police or other agencies any complaint without informing the Hostel Warden/**superintendent** & the Institute authorities.
18. If any such incident is reported the students will be debarred from the hostel.
19. Application for going out for weekend must be submitted at least two days in advance in person to the HOSTEL WARDEN.
20. Boy's student should not visit Girls Hostel & vice versa.
21. All students must be in their respective Room from 9:00 pm onwards.
22. Strict silence should be maintained in the hostel between 9:00pm to 8:00 am.
23. No visitors will be allowed to pay visit to the hostels without the permission of the hostel warden or Hostel Care Taker.
24. The student should inform their friend and relatives not to visit the hostel unless in case of emergency and that too with prior permission of the hostel warden or Hostel Care Taker.
25. Keep Rooms, Corridors, staircase and bathrooms clean and tidy.
26. Student should not sit on the parapet walls on the terrace or corridor.
27. Student should not keep any valuable articles or cash more than 500/- with them. Lock their cupboard or suitcase with proper locks. Securities of valuables of student's lies on them, the Institute is not responsible for any theft or losses.
28. The institute will not be held responsible for any losses if they are not locking their cupboards, suitcases etc.
29. **Mobile Phones are strictly banned in the Institute premises during working hours.**
30. If the student wishes to keep cooler, laptop or other electronic appliances he/she can pay a certain amount annually to use it in the hostel.
31. Students who are leaving the hostel after the completion of course can leave their bedding and other necessary item to the hostel for future use of needy student.

**Parent Signature**

**Student Signature**

## STATE INSTITUTE OF HOTEL MANAGEMENT INDORE

CHECK LIST OF DOCUMENTS TO BE PRODUCED AT THE TIME OF PHYSICAL REPORTING FOR ADMISSION TO 3 YEAR B.Sc. H&HA - (2020-23)	
DATE _____	
ADMISSION FORM	AVAILABLE AT SIHM INDORE WEBSITE
HOSTEL ADMISSION FORM	
DECLARATION FORM (IF REQUIRED)	
AFFIDAVIT	
10 <sup>TH</sup> MARKSHEET (TWO XEROX) (FOR PROOF OF D.O.B.)	
12 <sup>TH</sup> MARKSHEET (TWO XEROX)	
12 <sup>TH</sup> CHARACTER CERTIFICATE (TWO XEROX)	ORIGINAL ALSO TO BE SUBMITTED
12 <sup>TH</sup> TRANSFER CERTIFICATE AND MIGRATION CERTIFICATE (TWO XEROX)	
CASTE CERTIFICATE/ INCOME / DOMICILE (IF APPLICABLE)	
MEDICAL CERTIFICATE (ORIGINAL)	AVAILABLE AT SIHM INDORE WEBSITE
JEE-ROLL NO. & FEES RECIEPT OF RS. 40,000/-PAID TO NCHMCT - ONLINE RECEIPT	
ALLOTMENT LETTER	
PASSPORT SIZE PHOTO (08 NO.)	
BANK LINKED AADHAR CARD	
<b>*ALL XEROX COPIES TO BE SELF ATTESTED</b>	

Students seeking final admission in the Institute is required to deposit the balance amount of **Rs.28,700/-** through Demand Draft in favor of **“Principal SIHM Indore”** Payable at Indore to be paid at the time of physical reporting.

### For Hostel,

Hostel Fees of Rs.20,000/- + 5000/- (Caution Money) (IF ALLOTTED BY NATIONAL COUNCIL) is required to be deposited through Demand Draft in favor of **“Principal SIHM Indore”** Payable at Indore to be paid at the time of physical reporting.

Student Signature

Parents Signature

.....

# STATE INSTITUTE OF HOTEL MANAGEMENT INDORE

ADD.:- Tarik Khan ki Tekri,  
Near Silicon Valley, Indore Bypass, Post: Rau, Indore Pin- 453331 M.P.

Ref: SIHM/Pri/Sept./2020/\_\_\_\_\_

Date: \_\_\_\_\_

## **FEE STRUCTURE** **(Batch-B.Sc.-2020-23)**

Students seeking final admission in the Institute are required to deposit the balance amount of **Rs. 16,000/-** through NEFT/RTGS .

COMPONENTS	1 <sup>ST</sup> YEAR (2020-21)		2 <sup>ND</sup> YEAR (2021-22)		3 <sup>RD</sup> YEAR (2022-23)	
	1 <sup>st</sup> SEM	2 <sup>nd</sup> SEM	3 <sup>rd</sup> SEM	4 <sup>th</sup> SEM	5 <sup>th</sup> SEM	6 <sup>th</sup> SEM
ADMISSION FEE	1,500	-	-	-	-	-
ENROLLMENT FEE (ONE TIME)	1,800	-	-	-	-	-
TUTION FEE	39,700	39,700	40,600	40,600	46,600	46,600
IGNOU FEE	-	-	-	-	-	-
EXAMINATION FEE	2,500	2,500	2,500	2,500	2,500	2,500
CAUTION MONEY (*REFUNDABLE)	6,500	-	-	-	-	-
ACTIVITY CHARGES	1,500	-	1,500	-	1,500	-
MEDICAL CHARGES	500	-	500	-	500	-
<b>TOTAL</b>	<b>54,000</b>	<b>42,200</b>	<b>57,800</b>	<b>43,100</b>	<b>63,800</b>	<b>49,100</b>

The IGNOU Registration fees of Rs.12,700 has to be paid by the students separately through the IGNOU Portal. The fees will be paid at the time of Registration with IGNOU. Students seeking final admission in the Institute are required to deposit the balance amount of Rs. 16,000 (54,000-38,000 Institute Fees -2000 counselling charges of NCHMCT) through NEFT /RTGS.

### **B.Sc. HOSTEL FEE SEMESTER WISE**

Hostel fees of **Rs. 25,000/-** (First Semester Fee Rs.20, 000/- & Caution Money Rs.5, 000/-) (IF ALLOTTED) is required to be deposited through Demand Draft in Favour of “**Principal SIHM Indore**” Payable at Indore.

COMPONENTS	1 <sup>ST</sup> YEAR (2020-21)		2 <sup>ND</sup> YEAR (2021-22)		3 <sup>RD</sup> YEAR (2022-23)	
	1 <sup>st</sup> SEM	2 <sup>nd</sup> SEM	3 <sup>rd</sup> SEM	4 <sup>th</sup> SEM	5 <sup>th</sup> SEM	6 <sup>th</sup> SEM
ROOM RENT	8,000	8,000	8,000	8,000	8,000	8,000
MESS CHARGES	12,000	12,000	12,000	12,000	12,000	12,000
CAUTION MONEY (*REFUNDABLE)	5,000	-	-	-	-	-
(TOTAL Rs./-)	-	-	-	-	-	-
<b>SEM. WISE HOSTEL FEE: (Rs.20,000/-)</b>	<b>25,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>

**Principal  
SIHM, Indore**



**MANDATE FORM**

**ELECTRONIC CLEARING SERVICE (CREDIT CLEARING) / REAL TIME GROSS SETTLEMENT (RTGS) FACILITY FOR RECEIVING PAYMENTS**

**A. DETAIL OF ACCOUNT HOLDER -**

NAME OF ACCOUNT HOLDER	<b>STATE INSTITUTE OF HOTEL MANAGEMENT, INDORE</b>
COMPLETE CONTACT ADDRESS	Tarik Khan Ki Tekri, Near DPS Rau, Indore Bhopal By Pass, Rau- Indore - 453331
TELEPHONE NUMBER/FAX/EMAIL	9425060094 / 9406800133

**B. BANK ACCOUNT DETAILS-**

BANK NAME	HDFC Bank Ltd
BRANCH NAME WITH COMPLETE ADDRESS	15/4, Sai Vihar Colony, Rau Indore 453331
BRANCH'S IFSC CODE?	HDFC0002140
TYPE OF BANK ACCOUNT (SB/CURRENT/ CASH CREDIT )	Current
COMPLETE BANK ACCOUNT NUMBER (LATEST)	50200042062717